

**STUDENT ASSEMBLY, STUDENT GOVERNING BOARD, AND STUDENT BOARD REPRESENTATIVE**

**SUMMARY OF BYLAWS OF THE STUDENT GOVERNING BOARD**

	<b>Student Assembly</b>	<b>Student Governing Board</b>	<b>Student Board Representative (at meetings of the ESUHSD Board of Trustees)</b>
<b>Total Number of Members</b>	Up to 55	13	1, plus 1 alternate.
<b>Membership Composition</b>	<ul style="list-style-type: none"> <li>• One student rep. from each grade level, from each of the 13 ESUHSD campuses</li> <li>• one student rep. from each alternative school on a comprehensive school site</li> </ul>	One Representative from each Student Assembly at each school site.	Chairperson of the SGB. The Vice-Chair shall serve as the alternate.
<b>How are members elected/appointed?</b>	<ul style="list-style-type: none"> <li>• 2018-2019 inaugural year: Application to, and appointment by, the Student Voice Task Force</li> <li>• From and after the 2019-2020 school year: Elected by students at the respective school sites.</li> </ul>	Each member is elected by the Student Assembly at each school site. (Person elected must be and remain enrolled at the school and a member of the Student Assembly).	By the SGB.
<b>Length of Term:</b>	<ul style="list-style-type: none"> <li>• Freshmen and Sophomores: 1 year term</li> <li>• Juniors: 2 year term</li> <li>• Representatives from the alternative schools: 1 year (regardless of grade level) (Art. III.1.a.iii)</li> </ul>	1 year	1 year
<b>Term Limits?</b>	No.	No.	Not applicable.
<b>Meetings</b>	The Student Assembly “shall meet the week prior to the Student Governing Board meeting”.	<ul style="list-style-type: none"> <li>• The Monday before the ESUHSD regular Board meeting of each month.</li> <li>• A quorum of at least 7 SGB members present is required for any regular or special SGB meeting.</li> </ul>	As scheduled by the Board of Trustees.
<b>Voting Rights</b>	TBD	Each member of the SGB is entitled to one vote. No absentee or proxy votes.	Per ESUHSD Board Bylaw 9150.

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<b>Attendance Requirements</b>	None specified.	<ul style="list-style-type: none"> <li>• All SGB members are expected to attend all SGB meetings.</li> </ul>	Attend all ESUHSD Board of Trustees meetings
<b>Grounds for Removal or Termination</b>	None specified.	<p>Removal of member by SGB:</p> <p>(1) For failure to attend 3 consecutive SGB meetings, without prior notice to SGB Chair or Vice-Chair; or</p> <p>(2) Upon a 2/3rds vote (9 members) if the member persistently engages in disruptive behavior conduct at meetings.</p> <p>Membership terminates automatically once the student is no longer enrolled at the school.</p>	None specified.
<b>Are meetings open to all students and community?</b>	Yes.	Yes.	Yes.

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**Student Governing Board Officers\***

	<b>Chairperson</b>	<b>Vice-Chair</b>	<b>Secretary</b>	<b>Public Relations Officer</b>
<b>How elected</b>	Elected by vote of the SGB in the <b>Spring</b> each year, with the term to commence July 1 the next school year.	Elected by vote of the SGB in the <b>Spring</b> each year, with the term to commence July 1 the next school year.	Elected annually in the fall by the SGB at the first SGB meeting of the school year, by plurality vote, in the method the SGB determines to be most appropriate.	Elected annually in the fall by the SGB at the first SGB meeting of the school year, by plurality vote, in the method the SGB determines to be most appropriate.
<b>Qualifications</b>	Must be a rising senior, at the end of their first-year junior term, and a member of the SGB.	Must be a rising senior, at the end of their first-year junior term, and a member of the SGB.	Must be a member of the SGB.	Must be a member of the SGB.
<b>Term</b>	1 year. Term commences July 1 after election for the next school year. Term ends June 30.	1 year. Term commences July 1 after election for the next school year. Term ends June 30.	1 year, until June 30 each year.	1 year, until June 30 each year.
<b>Duties/Responsibilities</b>	<ul style="list-style-type: none"> <li>• Preside at all meetings of the SGB.</li> <li>• Serve as Student Board Rep. at all ESUHSD Board of Trustees public meetings to represent the views held by the SGB.</li> <li>• Sign all letters, reports and communications of the SGB.</li> <li>• Such duties as may be assigned by the SGB.</li> </ul>	<ul style="list-style-type: none"> <li>• Serve as Alternate Student Board Representative at ESUHSD Board meetings when Chair unable to attend.</li> <li>• To substitute for the Chair during his/her absence.</li> <li>• Such other duties as may be assigned by the Chair or the SGB.</li> </ul>	<ul style="list-style-type: none"> <li>• Keep accurate minutes of SGB meetings and provide a copy of the minutes to each SGB member.</li> <li>• Organize meeting agendas.</li> <li>• Such other duties as may be assigned by the SGB.</li> </ul>	<ul style="list-style-type: none"> <li>• Maintain the SGB website and social media networks.</li> <li>• Send out notices of SGB meetings at least 72 hours before the meeting.</li> </ul>

*\* Other officers may be determined by the SGB when necessary.*

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**Considerations for what is next:**

**Student Assembly**

1. Meet;
2. Set a meeting calendar per the Bylaws;
3. Decide upon a process for conducting SA meetings;
  - a. How to provide notice of SA meetings (School website? Posting?);
  - b. Where to hold SA meetings;
  - c. Who will be responsible for organizing and presiding over meetings;
  - d. Conduct of the meetings (e.g., Roberts Rules of Order).
4. Election of a Representative to the SGB.

**Student Governing Board**

1. Meet; once all SGB members are elected
2. Set a meeting calendar per the Bylaws;
3. Decide upon a process for conducting SGB meetings;
  - a. Comply with agenda and notice provisions in Bylaws (e.g., 72 hours notice);
  - b. Where to hold SGB meetings;
  - c. Conduct of the meetings (e.g., Roberts Rules of Order).
4. Election of Officers.